

A meeting of the **OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND ENVIRONMENT)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 6TH MARCH 2018** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting held on 6th February 2018.

**A Green
388008**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 9 - 12)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**B Buddle
388007**

4. LUMINUS GROUP

Mr Nigel Finney and Mr Mike Forrest will be in attendance to update the Panel on the developments at the Luminus Group and the merger.

**A Green
388008**

5. OVERVIEW AND SCRUTINY PROGRESS (Pages 13 - 18)

Members are to receive the work programmes for all Overview and Scrutiny Panels.

**A Green
388008**

Dated this 26th day of February 2018



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) A Member has a disclosable pecuniary interest if it -

- (a) relates to you, or
- (b) is an interest of -

- (i) your spouse or civil partner; or
- (ii) a person with whom you are living as husband and wife; or
- (iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

- (a) any employment or profession carried out for profit or gain;
- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –
 - (i) exercising functions of a public nature; or
 - (ii) directed to charitable purposes; or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to

be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website –
www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND ENVIRONMENT) held in Meeting Room 0.1a and 0.1b, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Tuesday, 6th February 2018.

PRESENT: Councillor T D Alban – Chairman.
Councillors J W Davies, D A Giles,
Mrs P A Jordan, P Kadewere, L R Swain and
Mrs J Tavener.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors P L E Bucknell, B S Chapman, S J Criswell and D Watt.

66. MINUTES

The Minutes of the meeting held on 9th January 2018 were approved as a correct record and signed by the Chairman.

67. MEMBERS' INTERESTS

Councillor L R Swain declared a non-statutory disclosable interest in relation to Minute Number 69, as he is acquainted with Dr Dungerwalla due to previous volunteer work carried out.

68. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st February 2018 to 31st May 2018.

The Head of Community gave the Panel an update of the feedback received regarding the Corporate Enforcement Policy.

69. CITIZENS ADVICE RURAL CAMBS PRESENTATION

Dr Batul Dungarwalla, Chief Executive Officer of Citizens Advice Rural Cambs and Trevor Evans, Trustee and Chair of the Citizens Advice Rural Cambs Board was in attendance to give a presentation on the work of the organisation to the Panel.

Before Dr Dungerwalla and Mr Evans spoke the Head of Community, with the aid of a briefing note (a copy of which is appended in the Minute Book) gave the Panel an update of the background on Citizens Advice Rural Cambs (CARC) and their working relationship with the Council.

The Panel was informed that, according to a survey by BritainThinks, Citizens Advice is the third most recognised brand in the UK after the BBC and the NHS. CARC have 30 members of staff equating to 13

full time equivalents and 115 trained volunteers of which half are based in Huntingdonshire.

In Huntingdonshire, for quarters 1 to 3 2017/18, CARC had helped 2587 unique clients, each requiring, on average, 4 hours of support. CARC provide a face to face service in Huntingdonshire's four market towns and 80% of calls are resolved at the first point of contact, there is also contact with customers through the website via a web chat facility. In addition, CARC subcontract Disability Huntingdonshire (DISH) to carry out home visits on their behalf.

CARC has enable Huntingdonshire residents to claim an additional £71k and renegotiated £96k of debt. They have assisted many clients with financial skills and CARC now incorporates financial skills into every appointment. Dr Dungerwalla stated that two out of three clients have had their problems solved within six months. The Panel was provided with a case study.

Members were informed of the transformation journey CARC had undertaken. The service had found the most cost effective locations to operate from, to this extent CARC has mapped where their clients are located and what service they most need. CARC try to mobilise staff and deliver services to people, where they want, when they want and how they want.

In response to a question, the Panel was informed that CARC receives £115,700k per annum, of which £15k is paid to DISH, who are subcontracted to carry out home visits. In addition to this CARC receives funds from various Parish and Town Councils within the District. It was confirmed that the money CARC receives from the Council is spent in Huntingdonshire. Dr Dungerwalla added that the benefit of subcontracting home visits to DISH has been approximately £389k.

Members were informed of the opening times for CARC's offices in Huntingdon and St Neots and were informed that CARC pays rent for both the office spaces.

The Panel was informed that CARC often discover vulnerable residents through GP surgeries. Currently CARC are piloting a scheme in Ramsey and if it is successful will then go to the Clinical Commissioning Group to request funding. A Member added that they thought the pilot was worthwhile as isolation is an issue and any scheme that enables CARC to interact with those who require assistance, but who wouldn't necessarily ask for it, is welcomed.

Following a question on the preparation for universal credit, Dr Dungerwalla confirmed that CARC had been prepared for a year, the volunteers have been trained and that prevention work has been carried out in the form of financial skills. The Panel also received an explanation of what Universal Credit is. Members were also informed that CARC are actively advising people to tackle their debts.

Dr Dungerwalla agreed with the statement that of those people who use food banks, many have late benefit payments. Dr Dungerwalla added CARC hands out food bank vouchers to those who need them and will hand out a maximum of three.

A discussion on homelessness ensued, where the Panel was informed that CARC has prevented homelessness on 137 occasions over a 9 month period. Currently 5% of the Council's budget is spent on homelessness and that that Officers are working on a whole system approach to prevent homelessness. It was noted that 137 does not necessarily mean 137 individuals and could mean 137 families. It was added that mental health issues can be a contributing factor and cause of homelessness.

The Panel was informed that when presented with cases of homelessness, CARC can be faced with several issues however, there is usually a presenting issue. The advisors are skilled at assessing clients, reviewing the problems they have and discovering the cause of the problem.

It was added that there is an issue with people presenting themselves as homeless but are not, however the Council is aware of who those people are and is taking the appropriate action. In addition, some individuals make themselves intentionally homeless.

A discussion ensued regarding office space and delivery of services. Members were informed that, in addition to Huntingdon and St Neots, CARC delivers services in St Ives, Ramsey and Yaxley. CARC's office in St Neots is a portacabin located in Tan Yard Car Park. In terms of providing services to residents and non-residents, Citizens Advice would initially carry out a triage and then, if the client isn't local, they would get redirected to their local branch.

A Member suggested that CARC receives premises in Pathfinder House and St Neots rent free. Regarding St Neots, the Panel was informed that CARC pays the Council who in turn pays Portacabin UK for the use of the portacabin. It was suggested that Members work with Officers to provide a solution.

Responding to a question on how beneficial being located in Pathfinder House has been for CARC, Dr Dungerwalla stated that being co-located with the Council is a good thing. When the Department for Work and Pensions locates to Pathfinder later this year that will also be beneficial. In addition, Members were informed that there is no wrong door and whoever the client approaches first will be redirected to the most appropriate service. Sharing office space has the added benefit of the ability to easily share intelligence, wherever possible.

The Panel,

RESOLVED

- 1) To request that the Council should investigate ways of assisting CARC with benefits in kind.
- 2) That Members will work with Officer to come up with creative solutions to assist CARC.

70. CAMBRIDGESHIRE HOME IMPROVEMENT AGENCY FUNDING

The Democratic Services Officer (Scrutiny) provided a verbal update

on the questions that were sent to Cambridgeshire County Council following the meeting on 9th January 2018. In the update, the Panel was informed that no response was received. Members expressed disappointment at not receiving a response and requested that the questions are sent to Mr Hayward again but that his line manager is copied into the correspondence.

71. OVERVIEW AND SCRUTINY PROGRESS

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book), the Panel reviewed all Panels' work programmes.

Councillor Mrs J Tavener gave the Panel an update on the work of the Tree Strategy Working Group. Members were informed that the Group has had three meetings with the last one taking place on 5th December 2017 and the next one on 22nd February 2018.

Councillor Tavener informed the Panel that at the Group's last meeting, Members had met with the Head of Development and discussed the following: Conservation Area or Tree Preservation Orders, trees at new developments, planning for the inclusion of trees, Highways England and County Council Policy on planting trees, trees in industrial areas, trees used in gateway approaches, landscaping, training of tree wardens and networking of tree wardens.

Regarding training for Tree Wardens, the Panel was informed that the Tree Council is a national charity that provides training for prospective Tree Wardens.

In addition, the Panel was informed that the Executive Councillor for Community Resilience, Well-Being and Regulatory Services will devote some time, at the next Parish and Town Council Forum to discussing the work of tree wardens. Members were keen that the names of tree wardens are distributed to all Members.

Councillor Tavener added that the Executive Leader stated, via a written statement, that "the budget thereby released [by the removal of the Tree Warden post] will be redirected into the Landscape Officer post that we desperately need. This will happen later this year. On the more general point, support for the tree strategy, and liaison with the Town and Parish Councils, will continue as we now have a full time Tree Officer in Planning together with other tree officers in Operations".

Upon request, the Democratic Services Officer (Scrutiny) gave Members an update on the work of the Strategic Review of Car Parking Task and Finish Group.

Chairman

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by Councillor G J Bull, Executive Leader of the Council
Date of Publication: 21 February 2018
For Period: 1 March 2018 to 30 June 2018

Membership of the Cabinet is as follows:-

Councillor G J Bull	Executive Leader of the Council	Councillor R Fuller	Deputy Executive Leader and Executive Councillor for Housing and Planning
Councillor D Brown	Executive Councillor for Commercial and Shared Services	Councillor J A Gray	Executive Councillor for Strategic Resources
Councillor S Cawley	Executive Councillor for Transformation and Customers	Councillor J White	Executive Councillor for Operations
Councillor Mrs A Dickinson	Executive Councillor for Community Resilience, Well-Being, and Regulatory Services		

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at www.huntingdonshire.gov.uk.

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
 Pathfinder House
 St Mary's Street
 Huntingdon PE29 3TN.

- Notes:- (i) Additions changes from the previous Forward Plan are annotated ***
 (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

10 Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private.	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Lettings Policy Review	Cabinet	22 Mar 2018		Jon Collen, Housing Needs and Resources Manager Tel No. 01480 388220 or email: jon.collen@huntingdonshire.gov.uk		R Fuller	Performance and Customers
Growth and Infrastructure Planning Update***	Cabinet	22 Mar 2018		Clara Kerr, Planning Services Manager Tel No. 01480 388430 or email: clara.kerr@huntingdonshire.gov.uk		R Fuller	Economy and Growth
Business Case for Document Centre Commercialisation##	Cabinet	22 Mar 2018		Chris Stopford, Head of Community Tel No. 01480 388280 or email: chris.stopford@huntingdonshire.gov.uk		D Brown	Performance and Customers
Shared Service 2018/19 Business Plans***##	Cabinet	19 Apr 2018		Oliver Morley Tel No. 01480 388103 or email: oliver.morley@huntingdonshire.gov.uk		D Brown	Performance and Customers

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Car Parking Strategy Task and Finish Group - Update***	Cabinet	21 Jun 2018		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: neil.sloper@huntingdonshire.gov.uk		J White	Economy and Growth
Community Resilience Plan***	Cabinet	21 Jun 2018		Chris Stopford, Head of Community Tel No. 01480 388280 or email: chris.stopford@huntingdonshire.gov.uk		Mrs A Dickinson	Communities and Environment
Hinchingbrooke Country Park Long Term Business Plan***##	Cabinet	21 Jun 2018		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: neil.sloper@huntingdonshire.gov.uk		J White	Communities and Environment
Paxton Pits Long Term Business Plan***##	Cabinet	21 Jun 2018		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: neil.sloper@huntingdonshire.gov.uk		J White	Communities and Environment
Godmanchester Nursery Update***##	Cabinet	21 Jun 2018		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: neil.sloper@huntingdonshire.gov.uk		J White	Communities and Environment

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Panel	Study	Date	Status	Action	Date for Future Action
13 Communities & Environment	Forward Programme		Below are a list of reports to be presented at future Panel meetings:		
	March 2018		Luminus/Places For People Presentation	Luminus/Places for People (External)	06/03/18
	April 2018		Final report of the Tree Strategy Working Group	Tree Group (Cllrs Alban, Chapman, Davies and Tavener)	03/04/18
	June 2018		Community Resilience Plan	C Stopford – Head of Community	05/06/18
			Huntingdonshire Community Safety Partnership Annual Update	C Stopford – Head of Community	"
			Hinchingbrooke County Park Long Term Business Plan (Exempt Item)	N Sloper – Head of Operations	"
			Paxton Pits Long Term Business Plan (Exempt Item)	N Sloper – Head of Operations	"
			Godmanchester Nursery Update (Exempt Item)	N Sloper – Head of Operations	"
Communities & Environment	Future of Hinchingbrooke Country Park, Paxton Pits, Godmanchester Nursery and Public Rights of Way	01/11/16	The Panel received an exempt report on the contractual arrangements and potential improvement programme of Hinchingbrooke Country Park. The Cabinet received the same report but including the Panel's comments at its meeting in November 2016.	The Cabinet made a decision on the report. The decision remains confidential whilst negotiations are taking place.	
		07/03/17	Cambridgeshire County Council's Highways Maintenance Manager, Mr Jonathan Clarke, was	A report on Hinchingbrooke Country Park is expected at the Panel meeting in June 2018.	05/06/18

Panel	Study	Date	Status	Action	Date for Future Action
			in attendance to update Members on the maintenance of Huntingdonshire's Public Rights of Way.	A report on Paxton Pits is expected at the Panel meeting in June 2018. A report on Godmanchester Nursery is expected at the Panel meeting in June 2018.	05/06/18 05/06/18
Communities & Environment 14	Community Resilience Plan including relationships with Parish and Town Councils and the County Council	04/07/17	The Executive Councillor for Community Resilience and Well-Being gave Members an update on the Community Resilience Plan and encouraging Members to become ambassadors for the Council.	A Community Resilience Plan will be presented to the Panel.	05/06/18
Communities & Environment	Reports Due and Regular Items Representatives on External Organisations Huntingdonshire Community Safety Partnership	Annual 04/10/16	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and March 2017. Annual review of the work of the Partnership. The 2016/17 report is scheduled to be presented to the Panel in June 2018.	Next report is due at the Panel meeting in December 2018. A six month update report is due at a future meeting of the Panel.	04/12/18 05/06/18

Panel	Study	Date	Status	Action	Date for Future Action
	Air Quality in Huntingdonshire	05/09/17	The Panel received a presentation from the Senior Public Health Manager – Environment and Planning at Cambridgeshire County Council on Air Quality in Huntingdonshire.	The Panel resolved to revisit the issue at a future Panel meeting.	To be decided
15	Economy & Growth Forward Programme March 2018 June 2018		Below are a list of reports to be presented at future Panel meetings: Growth and Infrastructure Planning Update Car Parking Strategy Task and Finish Group – Strategy Huntingdonshire Economic Growth Plan 2013 – 2023 Combined Authority Update	C Kerr – Planning Service Manager (Policy) N Sloper – Head of Operations S Bedlow – Economic Development Manager Executive Leader	08/03/18 07/06/18 " "
Economy & Growth	Strategic Review of Car Parking	03/11/16 06/04/17	Following Cabinet's agreement to set up a Strategic Task and Finish Group, the Panel discussed the Strategic Review of Car Parking. The Panel appointed Councillors D B Dew, R Fuller, I D Gardener and T D Sanderson to the group. A project overview and scoping document was presented to the Overview and Scrutiny Panel.	It was agreed that the Task and Finish Group will not be led by Overview and Scrutiny; however the Panel will be responsible for the scrutiny of	

Panel	Study	Date	Status	Action	Date for Future Action
		05/10/17	The Car Parking Vision was presented to Overview and Scrutiny and then to Cabinet on 12th October when it was approved.	the Task and Finish Group's work. To date the Group have held four meetings to finalise the Car Parking Vision. Work on the Strategy is progressing. The Group has held two meetings (October and November) since the Vision was presented to Members. The strategy is due to be presented to the Panel in June.	07/06/18
Economy & Growth 16	Local Plan To 2036	06/10/16	Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.		
		12/12/17	The Panel received and discussed the Huntingdonshire Local Plan to 2036.		
Economy & Growth	Combined Authority	06/10/16	Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.		
		02/11/17	The Panel are to receive an update on the work of the Combined Authority from Councillors R B Howe and T Hayward.	The Panel are to receive a six month update on the work of the Combined Authority.	07/06/18

Panel	Study	Date	Status	Action	Date for Future Action
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Economy & Growth 17	Reports Due and Regular Items		Below are a list of reports to be presented at future Panel meetings:		
	Representatives on External Organisations	Annual	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and February 2017.	Next report is due at the Panel meeting in December 2017.	06/12/18
	Marketing Strategy Work Programme	Annual	The Panel have requested annual updates on the work programme.	Report was presented in July 2017 and the next one is due at the Panel meeting in July 2018.	06/12/18

Performance & Customers	Forward Programme				
	March 2018		Lettings Policy Review	J Collen – Housing Needs and Resource Manager	05/03/18
	April 2018		Shared Service 2018/19 Business Plans (Exempt Item)	O Morley – Corporate Director (Services)	04/04/18
	June 2018		Commercialisation – Business Case 2 (Exempt Item)	C Stopford – Head of Community	06/06/18
	July 2018		Twelve Month Review of Bearscroft Farm Local	J Collen – Housing Needs and Resource	04/07/18

Panel	Study	Date	Status	Action	Date for Future Action
			<p>Lettings Plan</p> <p>Commercial Investment Strategy Business Plan Phase 1</p> <p>Assets Disposals – Part 1 (Exempt Item)</p> <p>Site Disposal B (Exempt Item)</p>	<p>Manager</p> <p>C Mason – Head of Resources</p> <p>C Luscombe – Estates Strategic Assessment Officer</p> <p>C Luscombe – Estates Strategic Assessment Officer</p>	<p>"</p> <p>"</p> <p>"</p>
<p>Performance & Customers</p>	<p>One Leisure Value For Money</p>	<p>05/07/17</p> <p>12/09/17</p>	<p>The Panel agreed to create the Task and Finish Group. The following are Members of the Group: Councillors R C Carter, D B Dew, Mrs L A Duffy, M Francis, Mrs D C Reynolds and R J West.</p> <p>The first meeting of the Task and Finish Group was held.</p>	<p>A second meeting was held in November. The Group has decided to question previous Portfolio Holders. Also a substantial amount of evidence has been presented to the Group for review and their findings will be presented to the Panel in their final report.</p>	<p>05/03/18</p>